

Steps TGCA is taking to provide for health and safety during this time.

1. **Communications**: Central to all these procedures is communication between staff (teachers, administrators, other staff) and the parents/guardians of the students, and between staff and the students. Therefore, for this school year we will be implementing steps to maximize communications.
2. **Physical Plant protections**: For Scenarios #1 and #2 where students are on-site, TGCA is implementing protections recommended by the CDC.
3. **Screening, monitoring, and testing for illness**: When the CDC or a local and/or state government requires or recommends screening, monitoring, and testing for illness among staff and students, TGCA will:
 - a. Require Self-screening. Students (with assistance from parents) and employees should self-screen prior to coming to school or expect to be screened before entering the school building. Those exhibiting symptoms of COVID19 without other obvious explanations will be prohibited from coming to school, and if they do come to school, they will be sent home immediately.
 - b. Take temperatures of those entering the school areas.
4. **Face coverings**: When the CDC or a local and/or state government requires or recommends use of face coverings, TGCA policy will be:
 - a. All staff will wear face coverings while inside a school building, except when alone or not with students in an enclosed space; and will be encouraged to wear face coverings while on school property outside.
 - b. Students in grades 2 and up will wear face coverings while inside a school building and will be encouraged to wear face coverings while on school property outside.
 - c. Students in grades pre-school through grade 1 will be encouraged to wear face coverings while inside and on school property outside.
5. **Limiting interactions**: To support when the CDC or a local and/or state government requires or recommends limiting interactions of students, TGCA has implemented the following:
 - a. Students will remain in their individual classrooms, except for restroom breaks, PE, chapel, computer class, recess, and lunch. Instead teachers will move between rooms.
 - b. Students will be separated by class before school, during lunch, in chapel, and after school.
 - c. Procedures have been developed for arrival and dismissal to limit interactions.
6. **Physical distancing** and/or **controlling group size**: To support when the CDC or a local and/or state government requires or recommends physical distancing and/or controlling group size, TGCA has developed the following policies:
 - a. Students will be assigned one location for learning, and if needed in that grade, one location for rest, and these locations will be set up for social distancing. For grades 2 and up, TGCA will attempt to maintain at least a six- foot distance between student desks and between student chairs for students that sit at a table.
 - b. Most classrooms are currently expected to have 12 or less students. TGCA does not plan to allow more than 16 students in any elementary or middle school classroom.
7. **Health Rooms**: While there is a Covid-19 state of emergency in Missouri or St. Louis City, TGCA will maintain Health Rooms following CDC, state, and local health guidelines.
8. **Extended day**:

- a. Extended day will be held in the cafeteria.
- b. Students in extended day will be separated by class, and socially distanced from each other.
- c. Personal electronics will be allowed in extended day.
- d. Special procedures have been developed for dropping off and picking up students.

9. **Student schedules:**

- a. Schedules will be adjusted so that multiple classes won't be in the restrooms at the same time.
- b. Additional time will be planned for handwashing, sanitizing desks, and other good hygiene practices.

10. **Sharing of school supplies, books, electronic equipment, lab equipment:** Sharing of items will be minimized, and items will be sanitized if sharing is necessary.

11. **Training of staff:** Staff will be trained for how to resolve issues that might occur in this special environment.

12. **Health Protocol:** Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 based on CDC guidance that is not otherwise explained.

13. **Return to School After Exclusion:** Once a student or employee is excluded from the school environment, they may return only if they satisfy the recommendations of the current CDC guidelines, which are subject to change.

14. **Individual student responsibility:** During times when the CDC or a local and/or state government requires or recommends actions to protect the safety of students and staff, TGCA expects students to follow TGCA stated health and safety guidelines.

15. **General Expectations of things parents/guardians:** TGCA expects parents/guardians to follow TGCA stated health and safety guidelines and ensure their students also follow these guidelines.